

**IX. MINIMUM STANDARDS FOR PUBLIC INFORMATION OFFICER CERTIFICATION****A. Reference Materials**

The jurisdictional entity in which the Public Information Officer serves must have access to the following training manuals:

NFPA

*NFPA 1035: Professional Qualifications for Public Fire and Life Safety Educator*

**B. Applicants must complete one of the following:**

1. Public Information Officer coursework meeting the requirements of NFPA 1035; or
2. TEEEX Public Information Officer course.

**C. Upon meeting all requirements, an application should be completed, signed by the applicant, Certification Coordinator, and Fire Chief, and sent to the Austin office, accompanied by the twenty dollar (\$20.00) application processing fee.****D. Upon review, the Austin office will issue the appropriate certificate and, upon request, a shoulder patch. A permanent record of the certification will be maintained in the Austin office.**