

**SECTION 18                      RECORDS AND REPORTS**

The Certification Board suggest it will take a class of **40** individuals **2** hours to cover the following objectives in this section (actual time may vary based on class size).

**BASIC**

- 18-01.01 Trainee shall identify the fire incident reporting systems: NFIRS and TEXFIRS.
- 18-01.02 Trainee shall identify the scope, purpose and benefits of the Texas and National Fire Incident Reporting Systems.
- 18-01.03 Trainee shall identify the three (3) elements of a fire reporting system.
- 18-01.04 Trainee shall identify report forms used by the local authority having jurisdiction: incident report form and casualty report form.

**INTERMEDIATE**

*No objectives currently required*

**ADVANCED**

*No objectives currently required*